



**APPROVED MINUTES**

**ENVIRONMENTAL QUALITY ADVISORY BOARD  
CITY OF SCOTTSDALE  
7447 E. INDIAN SCHOOL ROAD, SUITE 105  
SCOTTSDALE, ARIZONA  
WEDNESDAY, MARCH 15, 2006**

**SUMMARIZED REGULAR MEETING MINUTES**

**PRESENT:**

Jay Spector, Vice-Chairman  
Michele Cohen, Board Member  
Ron Hand, Board Member  
Jimmy Leung, Board Member  
James Mulloy, Board Member  
Brian Munson, Board Member

**ABSENT:**

Daniel Basinger, Chairman

**STAFF PRESENT:**

Larry Person  
Chuck Skidmore  
Anthony Floyd  
Sandra Hertlein

**ALSO PRESENT:**

Daniel Aiello  
Joan Baron  
Joseph Campodall'Orto  
Lance Donatello  
Christopher Harrison  
Jesse Henson  
DeeJaye Lockwood  
James McCay  
Beverley Westgaard

1. **CALL TO ORDER**

The regular meeting of the Environmental Quality Advisory Board was called to order by Vice-Chairman Spector at 5:33 p.m.

2. **ROLL CALL AND APPROVAL OF 2/15/06 MEETING MINUTES**

A formal roll call confirmed the presence of Board Members as noted above. The presence of a quorum was noted.

**BOARD MEMBER HAND MOVED THE ACCEPTANCE OF THE MINUTES OF THE JANUARY 18, 2006 MEETING, WITH MINOR EDITORIAL CORRECTIONS. BOARD MEMBER MULLOY SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SIX (6) TO ZERO (0).**

Vice-Chairman Spector invited attendees to introduce themselves, as several members of the Green Building Advisory Committee were in attendance.

3. **Public Comment**

None.

5. **Recommended Revised list of Committee Members for Mayor/Council Approval**

Vice-Chairman Spector wrote to the Mayor and City Council recommending that the City Council appoint members of the Green Building Advisory Committee, the Energy Advisory Committee, and the Water Advisory Committee.

Board Member Mulloy reported attempts to contact members of the Energy Committee to confirm which of them wish to continue their membership. Mr. Person noted that staff currently has the member list and they are planning to place the matter on the agenda for a May City Council meeting. A discussion ensued.

Vice-Chairman Spector noted that the minutes for the January 18, 2006 meeting were, in fact, approved at the February meeting.

**BOARD MEMBER MUNSON MADE A MOTION TO APPROVE THE AMENDED MINUTES OF THE FEBRUARY 15, 2006 MEETING. BOARD MEMBER MULLOY SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SIX (6) TO ZERO (0).**

6. **Green Building Advisory Committee Work plan**

Mr. Anthony Floyd presented Green Building activity results for 2005. He remarked that 33 percent of all new housing starts in the City were Green Building projects in 2005, which is a record. Scottsdale became the first city in the country to adopt a LEED Gold standard in 2005. The Green Building remodeling guidelines were published last year. Design Day was another activity inaugurated last year.

Mr. Floyd noted that the Committee exceeded its goal with permit activity. Expedited plan review encouraged builders to choose Green Building. Chief Development Officer

Mr. Michael Clack committed to improving the turnaround time on plan review, and staff had achieved this goal.

The new Senior Center is scheduled to open May 2 and will be the first LEED Gold project to be completed. Mr. Floyd reviewed other LEED Gold projects under construction.

Last year's Green Building Expo netted almost \$20,000. Planning for the 2006 Expo on October 6 and 7 is under way.

The lecture series on Green Building and Solar Energy continue to attract good attendance. Mr. Floyd reviewed other outreach activities undertaken by the Committee.

Staff is updating the Residential Checklist. This is the first major overhaul of the checklist since 2001. Mr. Floyd summarized that the Committee's other plans for 2006 include construction management activities. The Committee and staff are working on construction waste management. They aim to make the revised Checklist user-friendly for both contractors and inspectors. The Green Building Advisory Committee represents various facets of the community and their expertise is a valuable resource.

Board Member Cohen added that the Scottsdale Green Building Program has received a Governor's Award of Excellence for energy efficiency. Mr. Floyd in particular deserves credit for this achievement. The award will be presented at a lunch on March 21st. All Committee and Board Members are welcome to attend.

Board Member Cohen reviewed the Green Building Advisory Committee Strategic Plan for 2006.

Vice-Chairman Spector asked Mr. Floyd how the increased demand for solid waste recycling from jobsites might be accommodated. Mr. Floyd explained that there has been discussion about using money from the Green Building surcharge account to buy two recycling bins. The Solid Waste Division was not anticipating increased demand from these projects and will not have new bins until July. The Grayhawk Campus of Scottsdale Healthcare would also like to be involved in this program. Even if the Green Building Advisory Committee provides two more containers, this will not keep up with the demand for jobsite recycling.

Mr. Person commented that there are two primary issues, the first being the ability to collect the materials at the construction site. The second issue is developing markets for the materials. The AZReX website could be a valuable tool to achieve this. Mr. Floyd opined that it is important to work with the City Solid Waste Division.

Vice-Chairman Spector thanked Board Member Cohen and the Green Building Advisory Committee for their time and effort in putting the Strategic Plan document together. EQAB will hold a strategic planning meeting in mid-April and this will be included as part of the EQAB strategic plan.

Vice-Chairman Spector noted that more specifics on the proposed activities of the Education Working Group would be helpful. Mr. Henson explained that the Education Working Group is in the developmental stages.

Vice-Chairman Spector reported that when he met with the City Manager they discussed the opportunity for EQAB to work with the Public Affairs Office to better coordinate the marketing EQAB and Sub-Committee activities. He noted that EQAB would want to work with the Green Building Sub-Committee's Communication Working Group in order to bring their ideas to the City Public Affairs staff for proper promotion. The revised Checklist is the first opportunity to market the message. People in Scottsdale are starting to pay much more attention to the environment and there is a real opportunity to promote Green Building and EQAB's work. Vice-Chairman Spector concluded by saying that he is very pleased with the Strategic Plan and appreciates the efforts that went into drafting it.

Mr. Person noted that the new working groups are supposed to be composed entirely of members of the Green Building Advisory Committee. Mr. Floyd pointed out that the Green Building Expo Sub-Committee includes members from Phoenix and Tempe. Vice-Chairman Spector opined that a memo should be sent to City Council explaining this situation. Board Member Cohen asked Mr. Floyd to provide Mr. Person with the list of members of the Green Building Expo Sub-Committee. After further discussion, Mr. Person clarified that it is acceptable if the membership of a sub-committee or working group is comprised of committee members and outsiders are invited in to share their expertise. Board Member Hand commented that in past projects such as the remodeling guidelines, they have drawn upon a wider pool of experts. It is important to have the flexibility to use these resources.

**BOARD MEMBER LEUNG MADE A MOTION TO ADOPT THE GREEN BUILDING ADVISORY COMMITTEE'S STRATEGIC PLAN FOR 2006. BOARD MEMBER MUNSON SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SIX (6) TO ZERO (0).**

Noting that the Green Building Advisory Committee is emphasizing waste management, Board Member Hand opined that it would be very important to have the City's Waste Management staff come back in. He suggested that perhaps the Committee might work in tandem with the Waste Management Division.

As a point of clarification, Mr. Person noted that the foregoing conversation referred exclusively to the City's Solid Waste Management Division, not to a private company with a similar name. He added that the Green Building Advisory Committee might have input on what the City's strategic plan should be to try to encourage construction site recycling of building materials. The City's Solid Waste Management Division has very limited resources. A strategic plan to encourage private waste management companies to become involved would make sense.

Ms. Westgaard noted that it is critical to find end users for the reclaimed product. She requested details of the materials and quantities which are available, as the AZ Environmental Strategic Alliance has scheduled a strategic review for March 23 to match providers and receivers.

4. **Review EQAB's Purpose, Powers, and Duties; Possible Recommendation**

Vice-Chairman Spector recalled that EQAB created a sub-committee consisting of Board Member Munson and himself to discuss possible modifications to the Board's purpose, powers, and duties. He referred to §2-303 of the Scottsdale Revised Code and described the proposed amendments. Proposed amendments include allowing the Board to recognize environmental excellence in the community. This change will allow the Board, as well as City Council, to bestow awards. Another addition states that the Board may, from time to time, create sub-committees to assist in carrying out the advisory responsibilities. Membership of sub-committees would consist of Board Members and members from the community, subject to Council approval. Under S.R.C. §2-304 they proposed that each board-created sub-committee would develop its own rules and guidelines, subject to the approval of the Environmental Advisory Quality Board as a whole.

Board Member Munson suggested editing the last sentence to read: "The Board may also provide assistance to staff in coordinated efforts between the public and private sectors to address environmental concerns." He wished to strike the phrase "development contacts that may result in."

**BOARD MEMBER MUNSON MADE A MOTION TO MODIFY THE DOCUMENT.**

A discussion ensued.

**BOARD MEMBER HAND SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SIX (6) TO ZERO (0).**

Board Member Hand praised Vice-Chairman Spector and Board Member Munson for their efficient handling of the review.

**BOARD MEMBER LEUNG MOVED THE ADOPTION OF THE REVISIONS TO THE SCOTTSDALE REVISED CODE FOR THE CONSIDERATION OF THE MAYOR AND CITY COUNCIL. BOARD MEMBER HAND SECONDED THE MOTION.**

Mr. Person inquired whether the intention is that each sub-committee should develop its own rules, guidelines, and bylaws. Vice-Chairman Spector confirmed that was his intention and that EQAB would then adopt these documents. Mr. Person recalled that originally, Chairman Basinger and Mr. Floyd developed the rules, guidelines, and bylaws for the Green Building Advisory Committee. Subsequently, the Energy Committee and the Water Committee guidelines were modeled upon the rules, guidelines, and bylaws of the Green Building Advisory Committee.

**THE MOTION CARRIED BY A UNANIMOUS VOTE OF SIX (6) TO ZERO (0).**

Board Member Leung noted that according to the bylaws, a Board Member absent for three consecutive meetings shall be removed from the elected office. With respect to Chairman Basinger, he queried whether the Board would need to waive the process by a vote. Vice-Chairman Spector asked Mr. Person to place this matter on the agenda for the Board consideration at their retreat in April.

Mr. Henson mentioned that the terms of some members of the Green Building Advisory Committee are expiring and asked what action needs to be taken. Mr. Person explained that the Mayor and City Council vote on the names submitted to them. At this point, Committee Members are not required to take any action.

7. **EQAB Board Retreat - Plan topics**

Vice-Chairman Spector reminded Board Members that a full-day strategic retreat is scheduled for Friday, April 14 and invited members of the Green Building Advisory Committee to attend. He suggested inviting the Mayor, City Council, City Manager and Deputy City Manager to attend in the morning, after which policy discussions with departmental managers and staff could be held.

Suggested topics for the retreat included Green Building, waste and recycling, with particular reference to construction jobsite recycling. Board Member Munson suggested reviewing the document produced as a result of the last planning effort in 2003. Vice-Chairman Spector asked Mr. Person to circulate all of the information regarding the last planning exercises to the Board prior to the retreat.

Board Member Munson suggested reviewing the purpose of the meetings. Board Member Leung requested a review of the Energy Sub-Committee's activities to this point. Board Member Cohen advised that they are trying to update the City's energy plan and it would be helpful to have someone from the City present the current plan.

Board Member Mulloy reported that Albuquerque recently adopted 18 initiatives. Board Member Cohen noted that air quality is deteriorating in the Valley. Vice-Chairman Spector noted that it is hard for the City to tackle air quality issues effectively as it is a regional issue and not a Scottsdale-only issue. Board Member Munson agreed that air quality is a good issue for the retreat.

Vice-Chairman Spector urged a discussion about budget and spending for environmental compliance. Board Member Hand agreed that a discussion on implementation of the LEED Gold standard is urgently needed. A discussion ensued on possible staff members to invite and the most effective way to structure the retreat.

8. **Update - Sustainability Indicators Report**

None.

9. **Update - EnviroKidsFest '06**

Mr. Person asked for volunteers to help with EnviroKidsFest on April 20 at WestWorld; Chairman Basinger has volunteered.

10. **Update - Environmental Legislation**

Mr. Person distributed a listing of pending environmental bills before the Legislature, reporting that approximately half of the bills he was tracking have fallen by the wayside and gave a brief overview of the remaining bills.

Mr. Person distributed a memorandum listing the legislation that the City's Intergovernmental Affairs Office is actually tracking, none of which relate to the environment.

11. **Standing Committee Reports**

**Green Building Advisory Committee**

Board Member Cohen thanked Chris Harrison, Green Building Advisory Committee Co-Chair, whose company, Grayhawk, provided food for the design professional volunteers at the Design Day event. She noted that this was a significant contribution to the City. Vice-Chairman Spector expressed thanks on behalf of EQAB.

**Water Advisory Committee**

Noting that the Committee met on March 14th, Board Member Munson reported there is a new water resources director who is in charge of capital improvement projects and conservation programs. The department is still looking for a hydrologist and an entry-level engineer. The Chaparral water treatment plant is in the final stages of construction. Vice-Chairman Spector requested a tour of the new Senior Center before it opens.

Mr. Munson reported a Committee meeting discussion regarding the Colorado River Pact renegotiation process. Ms. Beth Miller shared a white paper produced by DWR and a Northeast Valley Aquifer Management Study. Vice-Chairman Spector requested that Ms. Miller forward all of the information to Mr. Person for distribution to EQAB members.

**Energy Advisory Committee**

Board Member Mulloy reported he has been contacting members of the previous Committee.

12. **Updates and Reminders**

**Board Member Suggestions for Environmental topics on future Agendas**

**Next Meeting is Scheduled for 4/19/06**

Vice-Chairman Spector announced that the Board will meet on April 14th for the Strategic Planning Day in lieu of the regular meeting on April 19th. Full details regarding the Strategic Planning Day will be disseminated shortly.

The next Green Building lecture is on April 6th: Water Efficiency in the Sonoran Desert.

The next Environment and Energy Lecture on March 16th is a film: The End of Suburbia, at the Design Studio. Jay Golden of ASU is the moderator.

The next Household Hazardous Waste Collection Day is April 8th.

The next Electronics Recycling Day is May 6th.

Board Member Munson thanked the members of the Green Building Advisory Committee for attending.

13. **Adjournment**

With no further business to discuss, the meeting adjourned at 7:17 p.m.

Respectfully submitted,  
A/V Tronics, Inc.